



TEXAS POLICE ASSOCIATION

P. O. Box 4247
Austin, Texas 78765-4247
(512) 458-3140

www.TexasPoliceAssociation.com

POLICE AND FIRE CIVIL SERVICE SEMINAR

The Texas Police Association will conduct a twelve (12) hour seminar on the "Police and Fire Civil Service Act, Chapter 143, Local Government Code," at the Double Tree Hotel in Austin on Tuesday, Wednesday, and Thursday, October 27 – 29, 2015.

This course has been especially designed for agency administrators, personnel officers, legal staff, civil service directors, civil service commissioners, and others who may be involved in employment and disciplinary proceedings.

The sessions in each seminar will be from 1:00 p.m. to 4:30 p.m. on Tuesday, 8:30 a.m. to 4:30 p.m. on Wednesday, and 8:30 a.m. to 11:30 a.m. on Thursday. Registration will open at 12:30 p.m. on Tuesday, October 27. Lunch will be provided for all registrants at the hotel on Wednesday, October 28. Coffee and soft drinks will be provided during the seminar.

Mr. John C. West, Jr., General Counsel, Office of the Inspector General, Texas Board of Criminal Justice, will be the instructor. The matters discussed during the twelve (12) hours will be contained in a booklet and furnished to each registrant for future reference purposes. This material will include:

1. An outline of the proper procedures to follow in carrying out the provisions of the statute as it relates to municipal and county employees;
2. The complete text of the statute, including all amendments from the 83rd Texas Legislature;
3. A review and interpretation of court decisions handed down during the past two years; and
4. Recent Attorney General Opinions regarding reappointment of Commissioners will be discussed.

The registration fee which must accompany each registration form is **\$295.00 per person**, payable to the Texas Police Association. Late or on-site registration is **\$345.00 per person**. THERE WILL BE NO REFUNDS. HOWEVER, REPLACEMENTS ARE WELCOME.

The Double Tree Hotel, located at 6505 IH 35 North, has reserved a separate block of rooms for seminar attendees at a special (government) rate of \$126.00 single

occupancy/\$126.00 double occupancy. Please refer to the group name of Texas Police Association when making reservations or use group TPA 2015 Civil Service Seminar. The hotel's telephone number is (512) 454-3737 or (800) 347-0330. If you wish to book your reservation online, you may go to www.austin.doubletree.com. Check in time is 3:00 p.m. Reservations for the seminar must be made by October 4, 2015. Complimentary self-parking has been arranged.

Enclosed is a registration form for you and the members of your party. You are reminded that in order for the registration to be accepted, a fee of \$295.00 per person must accompany each registration. The cut-off date for the acceptance of registrations will be October 4, 2015. Registrations received after this date will be considered as late and will be charged accordingly. TCOLE training credit will be given to peace officers attending this program. MCLE credit through the State Bar of Texas has **not** been arranged.

Please be advised that this will be the only notice you will receive. If you know of others who would benefit from the seminar, we would greatly appreciate you sharing this information with them.

In the meantime, if you need any additional information, or if we may assist you in any way, please do not hesitate to call our office at (866) 997-8282 or (512) 458-3140.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ryle". The signature is written in a cursive style with a horizontal line above the first name.

Tim Ryle
Executive Director

TR:rlk

NOTE: PLEASE BE REMINDED THAT HOTEL RESERVATIONS MUST BE MADE NO LATER THAN THE CUT OFF DATE LISTED ABOVE AS OUR BLOCK OF RESERVED ROOMS WILL EXPIRE ON THAT DATE.



**REGISTRATION FORM
 Police & Fire Civil Service Act
 Chapter 143, Local Government Code
 Double Tree Hotel
 Austin, Texas
 October 27 – 29, 2015**

Name: _____

1. _____ Title: _____
 (Please Print)
 TCOLE ID# _____ DOB _____

2. _____ Title: _____
 TCOLE ID# _____ DOB _____

3. _____ Title: _____
 TCOLE ID# _____ DOB _____

Name of Agency/Organization: _____

Address: _____
 Street or Box City Zip

Phone: _____ E-Mail _____

Early Registration (received by 10/04/15).....\$295.00*
Late Registration (received after 10/04/15).....\$345.00*

Total Amount Enclosed.....\$ _____

Return to: Texas Police Association
 P. O. Box 4247
 Austin, TX 78765-4247
 (512) 458-3140 Fax 458-1799

***No refunds, replacements welcome.**
If you would like to pay your registration fee(s) with your American Express, Discover, MasterCard, or Visa, either contact our office by phone or enter your credit card information below.

American Express _____ Discover _____ Visa _____ MasterCard _____

Name _____ Signature _____

Card Number _____ Expiration Date _____ Security Code _____