



## TEXAS POLICE ASSOCIATION

P. O. Box 4247  
Austin, Texas 78765-4247  
(512) 458-3140

[www.TexasPoliceAssociation.com](http://www.TexasPoliceAssociation.com)

### POLICE AND FIRE CIVIL SERVICE SEMINAR

The Texas Police Association will conduct a twelve (12) hour seminar on the "Police and Fire Civil Service Act, Chapter 143, Local Government Code," at the Double Tree Hotel in Austin on Wednesday, Thursday and Friday, October 4 – 6, 2017.

This course has been especially designed for agency administrators, personnel officers, legal staff, civil service directors, civil service commissioners, and others who may be involved in employment and disciplinary proceedings.

The sessions in each seminar will be from 1:00 p.m. to 4:30 p.m. on Wednesday, 8:30 a.m. to 4:30 p.m. on Thursday, and 8:30 a.m. to 11:30 a.m. on Friday. Registration will open at 11:00 a.m. on Wednesday, October 4. Lunch will be provided for all registrants at the hotel on Thursday, October 5. Coffee and soft drinks will be provided during the seminar.

Mr. John C. West, Jr., General Counsel, Office of the Inspector General, Texas Board of Criminal Justice, will be the instructor. The matters discussed during the twelve (12) hours will be contained in a booklet and furnished to each registrant for future reference purposes. This material will include:

1. An outline of the proper procedures to follow in carrying out the provisions of the statute as it relates to municipal and county employees;
2. The complete text of the statute, including all amendments from the 85<sup>th</sup> Texas Legislature;
3. A review and interpretation of court decisions handed down during the past two years; and
4. Recent Attorney General Opinions regarding reappointment of Commissioners will be discussed.

The registration fee which must accompany each registration form is **\$295.00 per person**, payable to the Texas Police Association.

The Double Tree Hotel, located at 6505 IH 35 North, has reserved a separate block of rooms for seminar attendees at the **prevailing Government Rate**. Please refer to the group name of Texas Police Association when making reservations or use group TPA 2017 Civil Service Seminar. The hotel's telephone number is (512) 454-3737 or (800)

347-0330. If you wish to book your reservation online, you may go to [www.austin.doubletree.com](http://www.austin.doubletree.com). Check in time is 3:00 p.m. Reservations for the seminar must be made by September 12, 2017. ***There will be a \$5.00 per car per day parking fee for using the parking garage.***

Enclosed is a registration form for you and the members of your party. You are reminded that in order for the registration to be accepted, a fee of \$295.00 per person must accompany each registration. The cut-off date for the acceptance of registrations will be September 12, 2017. Registrations received after this date will be considered as late and will be charged accordingly. TCOLE training credit will be given to peace officers attending this program. MCLE credit through the State Bar of Texas is pending approval.

You may also register online at:

<https://www.eventbrite.com/e/police-and-fire-civil-service-seminar-tickets-36410091564>

Please be advised that this will be the only notice you will receive. If you know of others who would benefit from the seminar, we would greatly appreciate you sharing this information with them.

In the meantime, if you need any additional information, or if we may assist you in any way, please do not hesitate to call our office at (866) 997-8282 or (512) 458-3140.

Sincerely,

A handwritten signature in blue ink that reads "Raul Vargas". The signature is written in a cursive, flowing style.

Raul Vargas  
Executive Director

RV:rlk

**NOTE: PLEASE BE REMINDED THAT HOTEL RESERVATIONS MUST BE MADE NO LATER THAN THE CUT OFF DATE LISTED ABOVE AS OUR BLOCK OF RESERVED ROOMS WILL EXPIRE ON THAT DATE.**



**REGISTRATION FORM  
 Police & Fire Civil Service Act  
 Chapter 143, Local Government Code  
 Double Tree Hotel  
 Austin, Texas  
 October 4 - 6, 2017**

Name: \_\_\_\_\_

1. \_\_\_\_\_ Title: \_\_\_\_\_  
 (Please Print)  
 TCOLE ID# \_\_\_\_\_ DOB \_\_\_\_\_

2. \_\_\_\_\_ Title: \_\_\_\_\_  
 TCOLE ID# \_\_\_\_\_ DOB \_\_\_\_\_

3. \_\_\_\_\_ Title: \_\_\_\_\_  
 TCOLE ID# \_\_\_\_\_ DOB \_\_\_\_\_

Name of Agency/Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
 Street or Box City Zip

Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

**Early Registration .....\$295.00**

**Total Amount Enclosed.....\$ \_\_\_\_\_**

Return to: Texas Police Association  
 P. O. Box 4247  
 Austin, TX 78765-4247  
 (512) 458-3140 Fax 458-1799

*If you would like to pay your registration fee(s) with your American Express, Discover, MasterCard, or Visa, either contact our office by phone or enter your credit card information below.*

**American Express \_\_\_\_\_ Discover \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_**

**Name \_\_\_\_\_ Signature \_\_\_\_\_**

**Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_**